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SECTION XXII - RELATIONS WITH OTHER ORGANIZATIONS

A. RELATIONS WITH OTHER ORGANIZATIONS

As policy, this portion of the Administrative Practices should be reviewed every 5 years.

1. American Society of Association Executives - ASAE - Washington, D.C.

This is a professional society of individuals engaged in the management of voluntary, member-based organizations. The purpose is to assist association executives in management skills.

The Executive Director shall be a member of this organization.

2. American National Standards Institute - ANSI

A substantial part of the Society's engineering budget is dedicated to the activities that are associated with the generation of ANSI documents and support of the work of ANSI committees PH-22 and V-98. Additionally the Society participates in three councils that guide the ANSI Board. Members of the Society volunteer their time and expenses to this activity, but the Society financially supports ANSI through fees, staff labor, and attendance at meetings. See Administrative Practices Section XIII for complete guidelines.

3. Union Internationale des Associations Techniques Cinematographiques - UNIATEC

This is a film organization to foster international cooperation in film science and technology.

The Society's representatives to UNIATEC shall be the President and the Chair of the International Relations Committee. Either or both may designate an alternate.

The Engineering Vice-President or designated alternate may act as judge for the UNIATEC film competition. An alternate may be designated, if the Engineering Vice-President feels not qualified in this role. The representatives to UNIATEC will prepare a joint report of the meeting for submission to the JOURNAL as soon after the meeting as possible.

4. International Electrotechnical Committee - IEC

Expenses incurred with regard to meetings of the IEC shall be a designated line item in the annual budget of the Society.

Financial support for a volunteer member to attend IEC TC-60 meetings shall be made on an ad hoc basis at the discretion of the Engineering Vice-President.

Monies budgeted for this activity are to be used at the discretion of the Engineering Vice-President on an ad hoc basis.

See Administrative Practices Section XIII for complete guidelines.

5. International Organization for Standardization, Technical Committee 36 on Cinematography ISO TC-36.

The Society's responsibility to this group is to act as Secretariat for ISO TC-36 on Cinematography.

The secretarial, administrative, and distribution expenses shall be carried as a budget line item.

6. Inter-Society Color Council - ISCC

A non-profit organization of societies interested in description and standardization of color.

See Administrative Practices Section XIII for guidelines.

7. Society for Scholarly Publishing

This group is organized to maintain technical editorial activities on a professional basis.

Membership in this organization will be at the joint discretion of the Editorial Vice-President, Editor, and Executive Director.

8. Standards Engineers Society

This is an organization of engineers involved in writing and preparation of standards. Membership in this Society is recommended for the Director of Engineering.

9. Council of Engineering and Scientific Societies Executives

This group is made up of engineering oriented society executives. Membership in this Society is recommended for the Executive Director.

10. International Commission on Illumination - CIE

Participation in this organization is recommended.

See Administrative Practices XIII for guidelines.

11. International Congress on High Speed Photography and Photonics

The Society's representative shall be the Engineering Vice-President or designated representative.

12. International Radio Consultive Committee - CCIR

Specialized Agency of the United Nations and is part of the Larger ITU. CCIR is appropriate to the needs of Broadcasting.

See Administrative Practices Section XIII for guidelines.

B. VISITS TO SMPTE CONFERENCES BY DELEGATES FROM FOREIGN COUNTRIES

Visits must be self sustaining or privately sponsored and not financed by the Society.

C. MEMBERSHIP TO OUTSIDE ORGANIZATIONS AND MAGAZINE SUBSCRIPTIONS

All requests by Headquarters staff for membership in an outside organization or the requisition for magazine subscriptions must be approved in writing by the Executive Director.

D. SMPTE PARTICIPATION AT EXHIBITIONS

There are five exhibitions where the Society is represented by a booth staffed with Headquarters personnel. They are:

- National Association of Broadcasters (NAB)
- International Broadcasting Conference (IBC)
- Photokina
- Montreux International Television Symposium
- British Kinematograph, Sound & Television Society (BKSTS)

1. Costs of each show should be estimated and entered as a line item in the budget, or individual cost department established.
2. Booths used at international shows are to be reviewed and approved by the International Relations Committee.
3. Staffing of the SMPTE booth at industrial shows should consist of the Executive Director and someone from the technical staff appropriate to the technology being served. Additional staff is to be approved by the Board of Governors.
4. Participation in conferences other than NAB, IBC, Photokina, BKSTS and Montreux International Television Symposium shall be approved by the Board of Governors.

E. FUTURE DECISIONS TO JOIN OR PARTICIPATE WITH OTHER ORGANIZATIONS

When it is deemed advantageous by the Executive Director or any other officer for the Society to join or participate in the activities of another organization, and such activity is not covered by existing Administrative Practices or by recommendations "D" above, the following procedures should be followed:

1. The person proposing the activity should describe the gains to be had and the total cost to the Society (dues plus travel or other support).
2. An Officer proposing such activity shall discuss the proposal with the Executive Director, who shall verify the financial and work load impact on the Society.
3. The proposal and justification shall be submitted to the Board of Governors if the costs exceed \$500 per year.